

**St. Vincent Ferrer Parish Pastoral Council Minutes**  
Wednesday, September 28, 2011

Location: Room B  
Minutes: Marianne Hird  
Start time: 7:00 PM

End time: 8:40 PM

**Present:** Fr. George Kunkel, Ed Buschbacher, Cathy Grisby, Chris Homan, Debbie Kamp, Paul Korchak, Kathy Muenz, Julie Morency, Bill Mountel, Conrad Neumann, Kitty O'Brien, Shawn Pence, Jenny Powers, John Rush.

**Opening Prayer and Approval of Minutes**

Opening Prayer – Lead by Fr. George  
The minutes of June 15, 2011 meeting were approved.

**Old Business**

**Parish Picnic Report** –*Jenny Powers*

The proposed date for the 2012 parish picnic is the third Saturday of September (Sept. 15, 2012).

This year's parish picnic was successful with 180-200 parishioners in attendance. Photos from the parish will be posted on the bulletin board in the Parish Building.

**Festival Follow-up** – *Shawn Pence*

The Festival Planning Committee:

- Chair – Shawn and Joel Pence
- Vice-Chair - Renee Vieth
- Sponsorship - Lisa Sampson
- Food Coordinator - Jenny Powers

The Homan and Shannon families were recognized for serving as the American Food booth captains for the past several years.

A binder is being put together to document the information that goes into running each of the festival booths. This information is extremely helpful to new booth captains.

The festival wrap-up party was held on September 30<sup>th</sup>.

Fr. George provided a financial report for the 2011 festival. A decrease in profits from gambling, beer sales, and the Grand Raffle coupled with an increase in festival expenses contributed to the decrease in profits for 2011.

**Commission Representatives:**

Community Life – Dave Castellini

Athletic Commission – Ed Buschbacher

Development Commission/Task Force – John Abraham was to meet with Marc Greenberg to discuss the work of this commission

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### Old Action Item #1:

- 1) *John Abraham will be meeting with Marc Greenberg to narrow the focus of the Development Commission to the top two or three agenda items and form one or more task forces to address these items.*
- 2) *John and Marc will contact the current Development Commission members and the PPC Members-at-Large to determine who is willing to make a commitment to participate on the Development Commission Task Force(s).*
- 3) *Fr. George Kunkel will recruit selected individuals to serve as part of the core membership on the Development Commission Task Force(s).*
- 4) *The core members of the Development Commission Task Force(s) will meet in September.*
- 5) *The Development Commission Task Force(s) core membership will draw up a specific statement as to the Task Force(s) function and skill requirements for new volunteers in time for the October Stewardship Sunday Drive.*

**New Action Item #1:** Paul Korchak will follow up with John Abraham regarding the need to meet with Marc Greenberg on his vision of what the focus should be of the group.

**New Action Item #2:** Paul Korcak has agreed to serve as the member-at-large liaison to the Task Force for the upcoming year. He will work with John Abraham and others to identify task force members and provide updates on any progress made by this group.

### New Business

#### Retaining/Recruiting Bingo Volunteers – *Jenny Powers*

Volunteer support for bingo is down this year from last year. The classroom families program that was implemented last year has not been as successful this year. The plan is to start a program to recruit PREP families to work 2 sessions per year. Ideally, each bingo session should have 11 volunteers.

A letter from Fr. George will go out the week of October 3rd to all School and Prep Families to address the need to recruit bingo volunteer.

### Commission Updates

Athletics – *Ed Buschbacher* – Current sports include: CYO Girls Basketball 3<sup>rd</sup> and 4<sup>th</sup> grade team, 3 SAY soccer teams, and Boys and Girls Golf. Golf is doing very well with 15-18 students participating and a record of 7 – 3. Signups for CYO Boys Basketball and Girls Volleyball will finish on Friday, September 30<sup>th</sup>. Gym scheduling will occur at the Athletics meeting on Tuesday, October 4<sup>th</sup>. Boys practices will begin in November and girls in December.

Building and Finance - *Conrad Neumann* – Income reported for the months of July and August showed Sunday collections down from the budgeted projection for July and up for the August projection. Bingo attendance was as high as 133 for some weeks in July. Current school enrollment is 177 with a budgeted goal of 180. The new truck/snow plow collection is currently at \$15,000 of the \$31,000 needed for this purchase. The Archdiocese has increased the parish assessment to all churches for the new monthly Catholic Telegraph subscriptions.

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Communications and Volunteer Recruitment - *Bill Mountel* – Stewardship signups will be solicited at all Masses the weekend of October 1<sup>st</sup>/2<sup>nd</sup>.

Education - *Kathy Muenz* – The school theme for the current year is “Do this in memory of me.” Current enrollment is 177 with 39 new students. SVF School has become a weather station school through local Channel 5. The Weather Station has been installed on the roof of the school building near the paper recycling receptacles. The school sub-committee will further explore a Summer Camp program. Catered lunches for school are under consideration and a decision will be made on October 27<sup>th</sup>. Iowa testing was administered to 76 students in grades 2, 4, 6, and 8. More than half of the students scored at or above the 90<sup>th</sup> percentile for at least one section and almost half of the students scored in the 99<sup>th</sup> percentile on at least one section. The class of 2010 had 13 students Admitted with Distinction to area Catholic high schools and over \$200,000 of scholarships was awarded. There are 63 students registered in the PREP program. The PREP classes began on September 18<sup>th</sup>. First Reconciliation/First Eucharist preparation begins in October with the First Eucharistic Sunday on October 30<sup>th</sup>. Handouts and instructions pertaining to the changes in the Roman Missal will be distributed to all school and PREP students and families. The RCIA program started up 2 weeks ago and has 3 catechumens with 2 other individuals considering participation. Adult Faith Formation is sponsoring guest speaker Emily Besl to talk about Eucharistic Prayer on September 29<sup>th</sup> at 7 PM. Advent wreath making will be held on Sunday, November 20<sup>th</sup> at 6:30 PM. The School and Religious Education subcommittees meet on October 17<sup>th</sup>.

### Festival – *Shawn Pence*

The focus for festival 2012 will be on sponsorship and Grand Raffle sales to help increase overall profit. These 2 efforts provide a considerable source of seed money going into the festival preparations.

### Social Justice and Outreach – *Chris Homan*

There is a need for additional volunteers for the various parish ministries. The Annual Habitat for Humanity Collection will be a Second Collection during all Masses on November 5 and 6 Weekend. The Immigration Task Force would like to speak to the PPC to present information on the Church’s teachings concerning immigration.

<b>New Action Item # 3:</b> Kitty O’Brien will follow up with John Rush regarding the Immigration Task Force Presentation.
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### Worship - *Debbie Kamp*

The Worship Commission continues to provide catechesis on the upcoming changes to the Roman Missal. The changes will be implemented on Sunday, November 27<sup>th</sup>. Booklets will be available in each pew to provide additional instruction on the changes. Preparations for All Souls Day Mass, November 2<sup>nd</sup>, have been completed. Eleven 8<sup>th</sup> graders have been trained as Eucharistic Ministers. Server training for 4<sup>th</sup> graders begins in October. A Lector Workshop will be offered on October 26<sup>th</sup> which will include training, general updating and a presentation by Emily Besl.

A closing prayer was offered by Fr. George and the meeting was adjourned at 8:40 PM.

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**The next meeting will be held on Wednesday, October 19, 2011 7:00 PM, Room B.**